



NIGHTINGALE PRIMARY SCHOOL

VEHICLES AND TRAFFIC ON SITE POLICY

Vehicles moving around on the school sites pose a hazard to pedestrians. There are legal duties to identify traffic risks and take steps to manage the risk to users on school sites.

The School's Responsibilities

Schools are responsible for:

Carrying out a risk assessment of traffic hazards on their site

Implementing measures to minimise the risk of injury from traffic

Risk Assessment

The school will complete the *Managing Traffic Safely On-Site* risk assessment which will be reviewed annually.

Staff Parking

The school provides parking for school staff. The gates to the car park are kept closed and locked between 9.00 in the morning and between 3.30 in the afternoon to minimise traffic movement at these peak times. Staff arriving outside these times should park on the roads adjacent to the school. Staff are encouraged to reverse park into the designated spaces where possible.

The school does not provide access or parking on the school site for parents, with the exception of disabled parents or where there is an individual safety concern. Parents who are dropping off children before 8.15am to attend the breakfast club may drive into the school car park to do so.

Children

Children are not permitted in the school car park at any time unless they are accompanied by their parent / guardian. Children are not permitted to open / close the gates for vehicles to gain access / exit.

Visitors

All visitors are asked to park in the adjacent streets unless bringing equipment. It is the responsibility of each member of staff to establish the parking requirements for their visitors and to make them aware of the parking restraints before the visit.

Deliveries and Contractors

Wherever possible, deliveries to the school should be arranged outside of the school day and delivery drivers are provided with the gate code. Access is provided for contractors, but this should be arranged outside school hours where possible.

After School Events and Hire

Parking is provided to clubs hiring after school for their parents / staff although the hirers are responsible for ensuring that safe practices are in place.

School run events will be considered on an individual basis as to whether parking is available for parents for the event if necessary.

There is an expectation that all vehicle users on the school site drive with care and caution in recognition of the likely presence of children on the school site.

Responsibility

The Resources sub-committee oversee any issues related to vehicles and traffic on site.

Date of Policy Approval: Autumn 2021

Date of Next Review: Autumn 2024